

**AUTHORITY TO SELL**

**NAME OF SELLER:** \_\_\_\_\_

**Address of Seller:** \_\_\_\_\_

**Date of Authority:** \_\_\_\_\_

**TO:** Golden Sphere Realty Network of Brokers

**SUBJECT:** \_\_\_\_\_ *(please choose if exclusive or non-exclusive)*

Dear Golden Sphere Realty Network of Brokers,

I hereby authorize you to sell our real estate property under the following terms and conditions:

1. Property Information and Identification

- o Kind of Property - \_\_\_\_\_
- o Location - \_\_\_\_\_
- o TCT/CCT Number - \_\_\_\_\_
- o Registered Owner/s - \_\_\_\_\_
- o Lot Area/Floor Area - \_\_\_\_\_

2. Net/Selling Price - \_\_\_\_\_

3. Condition of Sale - 10% of the purchase price simultaneous to the execution of the Contract to Sell while 90% of the purchase price will be paid upon satisfactory due diligence and execution of the Deed of Absolute Sale.

4. Expenses of sale

- o Seller's account
  - Capital gains tax/ VAT/CWT, whichever is applicable
  - Broker's commission
  - Facilitation fees, if any
- o Buyer's account
  - Documentary stamp tax
  - Transfer tax
  - Registration fees
  - New Tax Declaration
  - and all other expenses related to the transfer of Title or Deed of Assignment
  - Notarization of DOAS
- o Broker's commission
  - 3% - 5% of the Agreed Amount *(please indicate percentage)* \_\_\_\_\_

## **AUTHORITY TO SELL**

5. Period of authority - One (1) Year

6. Mode of Payment - Certified Managers Checks or Cash

Thank you and keep safe.

Very truly yours,

---

Registered Owner / Broker / SPA

CONFORME:

---

Golden Sphere Authorized Representative  
on behalf of Golden Sphere's Network of Brokers